

Board of Trustees, 2/8/2022

Committee: Greenfield Public Library Board of Trustees

Place: Virtually

Date: February 8, 2022

Posted Meeting Time: 5:00pm

Call to Order: Doris Cowdrey called the meeting to order at 5:06pm

Chairperson's statement: This meeting is not being recorded by the Library Board of Trustees. If any other persons present are recording this meeting, they must notify the chairperson at this time.

Roll Call: Sarah Ahearn-Bellmare, Bill Benson, Ed Berlin, Jonathan Cohen-Gorczyca, Doris Cowdrey, Joseph Ruggeri, Sam Wood

Other: Ellen Boyer (Director), Lisa Prolman (Ass't Director)

Public:

- Changes/Additions to the Agenda
- Public Comment – none
- Approval of minutes from January meeting

MOTION: On a motion by Ed Berlin seconded by Jonathan Cohen-Gorczyca, it was

VOTED: To table the January meeting minutes until one section can be corrected

- Friends Report – none
- New Business
 - Discussion of the use of trust funds
- Old Business and Committee Reports
 - Building Committee
 - On time and under budget
 - Steel should be delivered on 2/21 and the columns should start being erected that day
 - Foundation is complete and concrete is stronger than called for
 - FF&E is working hard
 - went to Red Thread (commercial furniture) and fell in love with some things
 - some really great kids' furniture ideas
 - they are in process of moving warehouses so somewhat limited choice
 - this afternoon there was a meeting the architect and designer
 - furniture and carpet samples have been delivered
 - more furniture should be coming next week
 - Once selections have been narrowed down, trustees will be invited in to see what the choices are
 - Foundation
 - Fundraising goal was met

- Some is cash received, some is still in pledge form
 - Naming opportunities are still available
 - Additional fundraising has stopped for the time being, but donations will still be accepted
 - Doing brainstorming as to where the Foundation is going to go in the future
 - Will invite trustees and Friends to the conversation
 - Discussion will help to define roles of each group
 - Work on ways to support the library in the future
 - Donor recognition group will be gearing up soon to decide about how to recognize the generous donors
- Director's Report
 - We got the waiver from the MBLC
 - Even with contracts signed, we were about \$5,000 short
 - back pay and raises for staff went through a reserve fund rather than being put in our budget
 - funding has to come from the city, not from the Friends or Foundation
 - once raises are factored into FY2023 budget, we should not need a waiver for next year
 - At some point, we will get a bequest from a previous resident of Greenfield, 10% of the remainder after monies are given to GHS for scholarships
 - City has made all 4 parking spaces in front of the library 15 minutes pick up based on a request by the parking commission
 - Going to ask Mayor to temporarily suspend evening hours from 6-8, Monday through Wednesday due to staffing shortages – one on leave, one going from permanent to per diem – and very few numbers of patrons in the evenings; will still be open all day and Saturdays
 - not optimal service and we are aware of that
 - the building is not currently set up for optimal service with door closures
 - until we can get full component of staff back up and running, this will be providing better service

MOTION: On a motion by Jonathan Cohen-Gorczyca seconded by Sam Woods, it was unanimously
VOTED: To adjourn the meeting

Meeting ended at 5:41pm.