

## Board of Trustees, 02/09/2021

**Committee:** Greenfield Public Library Board of Trustees

**Place:** Virtually

**Date:** February 9, 2021

**Posted Meeting Time:** 5:00pm

Call to Order: Ed Berlin called the meeting to order at 5:02pm

**Chairperson's statement:** This meeting is not being recorded by the Library Board of Trustees. If any other persons present are recording this meeting, they must notify the chairperson at this time.

**Roll Call:** Bill Benson, Ed Berlin, Jonathan Cohen-Gorczyca, Doris Cowdrey, (Janine Greaves), Joseph Ruggeri, Samantha Wood

**Other:** Ellen Boyer (Director), Lisa Prolman (Ass't Director), Paul Jablon

**Public:** Bob Williford

- Changes/Additions to the Agenda -- none
- Public Comment -- none
- Approval of minutes from December and January meetings

**MOTION:** On a motion by Bill seconded by Jonathan, it was

**VOTED:** To accept the meeting minutes for December and January, with one abstention

- Friends Report
  - No fundraising until Foundation is done with their main fundraising
  - Running a questionnaire on newsletter and FB on what people want the library to be; what people would like to see in a new library
  - Holding off on deciding what to use resources for until new building is in process
- New Business -- none
- Old Business and Committee Reports
  - Update on current limited library services and next steps
    - still the same as last time
    - doorside pickup six days a week/four hours a day
    - circulation is down overall, but digital materials are used more and more heavily
    - Mayor plans to reopen City Hall on Monday, March 1 and would like all other office to follow suit
      - we are down 2 staff members and would like to have a full complement of staff before re-opening to the public
      - Mayor's office is fine with the services we are offering
      - Ellen would like to wait to reopen until staff has had the chance to get vaccinated; we don't know what other town offices are doing,

and Ellen hasn't talked to the Mayor's office about this yet. We most likely have more foot traffic than any other town office. Ellen will talk to the Mayor between now and the next trustee meeting; suggestion that if Mayor's office's stance changes to have an emergency meeting to discuss

- Building Committee
  - 75% construction documents for our project have come in and have gone to the estimators; Dan and Phil need to review before sharing information with us
  - We are still on track for getting bids out in March
  - Will not be having soft groundbreaking in April, but with documents in order, we should be all right for actual groundbreaking in July
- Foundation
  - Jeanne Canteen is the new president and Doris Cowdrey is the new VP
  - Community campaign is in full planning mode to start in March or April for final \$300,000 push and will end June 30
    - different stages of Zoom meetings and online media
    - when campaign begins hope is for all hands on deck -- trustees and Friends -- and that everyone will do their part to promote or fundraise
    - Members and Rachel will help anyone interested in participating in Zoom meetings to get them set up
  - Approximately \$1.6 million has been raised so far in pledges and donations with momentum on larger donors
    - One of the recent \$25,000 donations came from a philanthropist in Texas
  - A few people are leaving the board in good standing, leaving 4 openings; a committee is asking 2 more people to join in the next month or so
  - Fundraising side of things is real and happening
- Fire Station
  - Temporary Fire Station meeting on 2/8 seems to have gone well
- Director's Report
  - Thanks to Lisa for assisting with research on Purple Heart found in an abandoned car in Nevada

**MOTION:** On a motion by Jonathan seconded by Bill it was unanimously

**VOTED:** To adjourn the meeting

*Meeting ended at 5:26pm.*