

**Greenfield Public Library Board of Trustees  
Minutes of 3/11/2025 Meeting  
Conference Room, Greenfield Public Library**

Meeting was called to order at 5:09PM.

**Roll call:** Trustees present – Bill Benson, Jonathan Cohen-Gorczya, Doris Cowdrey, Ann Dillon, Sam Wood, Jim Zaccarra.

**Library staff present:** Anna Bognolo.

**Friends representative present:** Paul Jablon, Rachel Roberts.

**Public comment:** None.

**Approval of minutes from Feb 11, 2025 Meeting:** On a motion made by Doris and seconded by Sam, it was unanimously voted to approve the February minutes.

**Friends' report:** Paul Jablon gave the Friends report. This Thursday will be a Pints for Programs event 4-9PM. The Bingo Night raised over \$4K and the Friends are likely to organize a similar event next year. Upcoming books sale - check the newsletter for dates. GivePulse is a new platform being used by the Friends and the library to match volunteers with program needs. Potential volunteers need to sign up to be both Library and Friends volunteer.

**New business:**

- **Teen room mural:** Foundation has contracted with an artists Jack Brown and Jess Marsh-Wissman to design mural for the Teen room. Foundation is using donations in memory of Donna Woodcock to fund project (approximately \$10K). Mural has many literary references to pop culture and to local history. Teen committee organized by Francesca had significant input in design. Upon motion made by Doris and seconded by Bill, the proposed design was approved. Sam suggested that a small memento/object be created and give to each of the teens to acknowledge their civic engagement in this project and thank them for their input and efforts.
- **Landscaping:** \$1K payment will be made to landscaper for 2024 work once invoice is prepared and W9 received. This will be funded by trust funds. For 2025, a potential donor has offered to give \$5K to the trust funds to manage and pay for landscaping on library property. Parking lot will be the DPW's responsibility.
- **Professional development:** The library will be closed on 3/28/25 for a Mental Health training put on by CSO.
- **Trust funds:** Jonathan will meet with the town accountant or Finance Director to understand the trust accounts (balances and activity) and any restrictions.

**Old Business**

- **Proposed amendment to the meeting room policy including the third party sale of items such books:** Upon motion made by Doris and seconded by Jim, it was unanimously approved to accept proposed changes.

- **Continuing discussion on behavior concerns:** General discussion on continuing efforts to support staff and patrons. Training to occur on Friday, March 28. Continued tracking of incidents – most recently being the switch stolen from the Teen Room. Teen Room will close at 5 when Francesa leaves.
- **Building update:**
  - Bike racks consigned and should be installed once weather improves.
  - Wayfinding will now be done in house. Changes will be pared down to essentials. Estimated to be less than \$3K.
  - Solar panels - Carole Collins is working with PV<sup>2</sup>. The entire system may need to be replaced – cost \$65K. Utility bills have also been higher than anticipated.
  - Outdoor condensing unit is not compatible with thermostat system. Should be under warranty. Joe Pugs is handling.
  - Window in childrens' room will need to be replaced – gasket is faulty and window is fogging. Glass is under warranty, labor may need to be paid (approx. \$1500)
- **Director Report:** Over 12,000 people visited the library in February. Trustees can review additional statistics in report. Anna noted that there has been some activity with a request to reserve the meeting room by a controversial party. She has alerted the mayor and her chief of staff and reiterated the library policy to the group, emphasizing the need to clearly communicate that this is NOT a library sponsored event. Marjorie Curtis retired and Marco Packard has been hired. New copier will be coming in 2 weeks.

Upon motion made by Bill, seconded by Doris, and unanimously approved, the meeting was adjourned at 6:32PM.