

Greenfield Public Library
Board of Trustees
Minutes
3/12/24

Members in attendance: Doris, Bill, Jim, Sarah, Jonathan and Ann. Others present: Anna Bognolo, Lisa Prolman, and Paul Jablon.

Meeting was called to order at 5:04. The Chair read the opening statement; no one was recording the meeting.

Motion was made by Bill, seconded by Jim to approve the 2/13/24 minutes. Approved unanimously.

Paul Jablon gave the report from the Friends.

- Pints for programs continues with the next event happening on Thursday eve at Element Brewery.
- Friends are considering a possible read-a-thon fundraiser. Details are being worked out by the Friends committee.
- Friends are reviewing their mission statement. Considering whether they should more fully define their mission as “influencers” rather than just fundraisers.

The first item of new business was to review the revised HotSpot Lending policy. Funding for the original purchase and access to this program for the past two years had been provided by the MBLC. It is now being funded by the GPL. The policy was changed to reflect that. Lisa added that it is a very popular program. Additional staff time is sometimes required to manage the overdue devices and to maintain list of those no longer eligible (due to lost devices, late returns, etc)

402 Main (Leavitt Hovey House) has been cleaned out and sale to bank will be finalized this week.

The library construction project is wrapping up. Several items on the punch list have been addressed to date, including the solar panels and the handicapped rails by the side entrance. Technology-related items are being managed by Greenfield’s IT department. Building matters are being managed by DA Sullivan (Mark), P3 (Mike and Toby), Johnson & Roberts (Phil), and the Commissioning agent. The remaining items should be completed by June, which will allow the town to receive the final Certificate of Occupancy.

The local artist exhibition policy was then discussed. A motion was made by Sarah and seconded by Jonathan to approve the policy as presented. Unanimously approved. It was noted that there may be future amendments as the attachments are updated. The library will be using ServiceNet art for a pilot program in April. Policy will be revisited after one month. The RAT committee will need to establish a contact person and group of volunteers to help manage the application and installation processes.

A letter acknowledging the ALSC grant had been received. The library is working with the grantor and the local press to prepare a public announcement.

Anna gave the board an update on Summer Eats. A food truck will come to the library one day each week and provided meals for kids. The teen/tween groups are considering programming that may be offered in conjunction with the food delivery.

The director then gave her report, noting the significant increase in visitors, study rooms, wireless use, laptop rentals and new patrons. Details were provided online.

Anna continues to focus on developing the library's strategic plan for 2025. She intends to have more specifics on garnering community input and will address this at the next board meeting.

Anna noted the library is ALWAYS busy – referring to the full calendar online. April 7-13 is national library week when the library is considering putting on a local author book sale. Details to be provided. April 8 there will be a solar eclipse party.

Lastly, parking was discussed. The bank has 5 spots in the back related to its ownership of the Leavitt Hovey House. In order to keep the original number available for library patrons, the mayor has made 5 available on Main Street which will be marked for library patrons.

At 6:31, a motion to adjourn was made by Bill, seconded by Jonathan and unanimously approved.