

## Board of Trustees, 03/14/2023

**Committee:** Greenfield Public Library Board of Trustees

**Place:** Virtual

**Date:** March 14, 2023

**Posted Meeting Time:** 5:00pm

**Call to Order:** Doris Cowdrey called the meeting to order at 5:05pm

**Chairperson's statement:** *This meeting is not being recorded by the Library Board of Trustees. If any other persons present are recording this meeting, they must notify the chairperson at this time.*

**Roll Call:** Sarah Ahearn Bellmare, Bill Benson, Ed Berlin, Doris Cowdrey

**Other:** Ellen Boyer (Director), Lisa Prolman (Ass't Director) **Public:** none

**Changes/Additions to the Agenda** – none

**Public Comment** – none

**Approval of minutes from January meeting**

**MOTION:** On a motion by Ed Berlin and seconded by Bill Benson, it was unanimously

**VOTED:** To approve the February meeting minutes

### Friends Report

In the process of looking for 3 or 4 new board members as members are leaving  
Brewery fundraisers have been very successful  
last at Four Phantoms had 100 people  
not sure how much was raised as of yet

### New Business

- Director search
  - 11 applicants with 7 being interviewed
  - Ad is coming down soon; future applicants will be evaluated
  - HR is doing the scheduling
  - Questions to ask the candidates have been created
  - Mayor is up to date on process
- Mitch Anthony presentation
  - will give him time in the April meeting to show the trustees the presentation
- Old Business and Committee Reports
  - Building Committee
    - Building is on schedule; Dan believes June 1 opening is still feasible
    - Art committee
      - only 2 projects approved
      - bike racks and children's room wall
    - Building plaque will be aluminum

- Foundation

- is looking for a boost from library trust funds to help fund room plaques from donors
  - total amount needed is not yet known
  - discussion will need to happen as to whether trustees will fund some or all of the cost
- they are thinking about having the plaques made by the team that is making the honeycomb donor recognition wall sculpture
- Question if this is a cooperative effort need or a funding need; answer is a bit of both
- Plaque for building committee/trustees is paid for by the project and is a separate issue
- Question about cost of honeycomb sculpture; belief is that it is about \$8,000
- Concern that issue has not been brought up with building committee
  - by the time these plaques exist, trustees will be in charge of the building
  - details about what they look like will be ironed out
- Additional concern that this is not a trustee expense, but a Foundation expense; discussion followed
  - no money would be given until a dollar amount for making the plaques has been decided upon

- Director's Report

- Not sure we will be able to open June 1 as the IT department's network switches are currently in a supply chain problem; will let everyone know as soon as they arrive
- HVAC condenser unit issue is being voted upon by City Council tomorrow night
- RFID project was finished despite technology issues
- Mitch Anthony was supposed to talk during our RFID week but was rescheduled
- Converting the after-hours gate from manual to technology would cost over \$50,000, so decision was made to stay with a manual one
- 

**MOTION:** On a motion by Sarah Ahearn Bellmare, seconded by Bill Benson, it was unanimously

**VOTED:** To adjourn the meeting

*Meeting adjourned at 5:40pm*