

## **Board of Trustees Meeting**

**Committee:** Greenfield Public Library Board of Trustees

**Place:** Greenfield Public Library

**Date:** May 14, 2024

**Posted Meeting Time:** 5:00 pm

**Call to Order:** Bill Benson called meeting to order 5:01

**Chairperson's statement:** *This meeting is not being recorded by the Library Board of Trustees. If any other persons present are recording this meeting, they must notify the chairperson at this time.*

**Roll Call:** Bill Benson roll call. Members present – Sarah Ahearn Bellmare, Bill Benson, Jim Zaccara, Sam Wood. Doris/Ann/Jonathan not present.

- **Other:** Anna Bognolo (Director), Lisa Prolman (Ass't Director), Paul Jablon (Friends),

### **Approval of minutes from April meeting:**

Bill motion to approve, Sam seconded.

### **Friends Report from Paul –**

- Read A Thon
- Pints for Programs
- Restaurant Raffle

### **New business:**

Anna –

- First year anniversary “Birthday Party” plans are in the works. Will be on Saturday, July 13, 2024 from 10-1. More details to come.
- Plaque event was held as all were installed.
- FY25 – Anna reports that Ways and Means asked if we could extend library hours.

- Received Certificate of Occupancy
- LEED Certification/Recycling policy - recycling program is a requirement for the LEED certification.
- Meeting room policy amendment - need to vote at the next month's meeting.
- Tapestry Health asked if we wanted a Naloxone Box for the library. Pamela is only librarian trained. Discussion of where the box could be located.

Bill moved to approve Naloxone Box. Jim seconded. All in favor.

Anna will speak with Katy Robbins at Tapestry Health.

### **Anna's Director's Report**

-Reports that police have been much better about coming through the library on a much more regular basis. Sometimes in uniform, sometimes in plain clothes - both helpful. Anna Altman (Economic Development) sent an email about the unhoused population to all Dept. Heads.

-The Foundation is asking for a Trustee to join the Foundation as Doris will be leaving.

-Vote on the updated behavior policy - added no skateboards, scooters in building. No climbing on the building. Bill motion to approve/Jim seconded/all approve.

-Minimum Staffing policy vote needed to update - 8 people instead of 5 in general / 5 staff on Saturdays instead of 4. Bill motion to approve/Sam seconded/All approve.

-5,460 people came through/used the library in just the first two weeks of May.

- GCC now new home to Simmons Masters of Library Science program

### **New Topic -**

Bill wants to finalize plans for landscaping in front of/around the library. Proposes that we use Trustee funds to find a Master Gardener or company such as Snow's to tend to and upkeep gardens. Bill suggests that we'd need \$1,000 per year to maintain. Jim will make some calls and connect with Bill to see who might be interested.

Jim motions to approve a \$1,000 budget for garden upkeep from Trustee funds. Seconded by Sam (?)

Bill will report back at next month's meeting.

**Motion to adjourn:** Bill/seconded by Sarah

*Adjourned at 6:26*