

Greenfield Public Library Board of Trustees
Minutes of 9/9/2025 Meeting
Conference Room, Greenfield Public Library

Meeting was called to order at 5:02PM.

Roll call: Trustees present –Doris Cowdrey, Sam Wood, Bill Benson, Jim Zaccara, Ann Dillon.

Library staff present: Anna Bognolo, Lisa Prolman.

Friends representative present: Paul Jablon.

Public comment: None.

Approval of minutes from July 9, 2025 Meeting: On a motion made by Ann and seconded by Bill, it was unanimously voted to approve the July minutes.

Friends Report: The Friends Annual Raffle ticket sales continue. \$2700 was made at fair, and \$150 online. Goal is \$13K. Book sale will be Nov 1, with books accepted the last week of Oct. Friends' group will be re-launching the 1000 Books before Kindergarten program with an opening event on 11/15.

New business:

- **FY 25 State Aid Report:** Annual report to MBLC completed and there will be no need for a waiver, even with \$35K being cut from the budget.
- **MBLC update on federal funding:** MBLC started getting federal funding from FY25 budget again and Institute of Library Services has resurfaced as a budget line item in the FY26 budget. FY26 was level-funded from FY25. Agency remains cautious as to what funds will actually be received. Will know more in December.
- **Greenfield Public Library Foundation Funding (GPLF) Opportunities:** After several suggestions of possible funding opportunities, it was decided to ask GPLF for a specific proposal which could then be voted on by Board.
- **Library emergency communication system:** Security system has been installed. Each employee will have access to a panic button. Trustees will reimburse DPW for cost of deposit. Going forward, this expense will be built into the DPW budget.
- **Library clean-up day:** Date TBD. Proposal that Team library and volunteers will help for one Saturday afternoon/Sunday to help clean interior/exterior of library.

Old Business

- **FY26 update:** MBLC's Annual Report Information Survey (ARIS) to submit relevant statistics to the state completed.
- **David Well's Bell:** This bell was crafted by Paul Revere and given to David Well back in the late 1700's. Previously, it hung in the fire station and most recently at GCC. City has requested that the bell be displayed at library. After discussion, upon a motion made by Jim and seconded by Bill, it was unanimously decided NOT to accept the City's offer to permanently display the bell in the library building.

- **Staff updates:** The 14.5 hour position has been filled with hiring of Danielle Bradley. Substitutes are still needed to cover for staff absences/leaves.
- **Library strategic plan:** Anna has a list of 5 possible consultants and is/will be reaching out to them in the next weeks. She estimates it will take 6 months to complete whole process.
- **Building project update and repairs:**
 - Solar panels will be replaced by PV2 next week.
 - Waiting on info from DA Sullivan for estimates on purchase and installation of new outside sign.
 - Waiting on City's IT department to update technology for library to be open after hours. Have held off on launching fee schedule until this is available.
 - Children's room glass mural - design has been redone with ability to print in-house. Anna will work with artist to install soon.
 - Landscaping meeting on 9/18 to discuss plan proposed by designer.
- **Behavior concerns:** Anna acknowledged that there continues to be more of a police presence by the sheriff's department and Greenfield PD Officer Smith.

Director's Report

- Report shared and posted online, in an effort to make as publicly available as possible.

Upon motion made by Jim, seconded by Bill, meeting was adjourned at 6:05PM. Next meeting will be October 14, 2025.

Upon motion made by Doris, seconded by Sarah, and unanimously approved, the meeting was adjourned at 6:00PM.