

Board of Trustees Meeting Sept 12, 2023

Committee: Greenfield Public Library Board of Trustees

Place: Greenfield Public Library

Date: September 12, 2023

Posted Meeting Time: 5:00 pm

Call to Order: Doris Cowdrey called meeting to order 5:01

Chairperson's statement: *This meeting is not being recorded by the Library Board of Trustees. If any other persons present are recording this meeting, they must notify the chairperson at this time.*

Roll Call: Bill Benson roll call. Members present – Sarah Ahearn Bellmare, Bill Benson, Jonathan Cohen-Gorczyca, Ann Dillon, and Ed Berlin and Sam Wood were on the phone.

- **Other:** Anna Bognolo (Director), Lisa Prolman (Ass't Director), Paul Jablon (Friends),
- **Guests** Hannah Logan – President of Farmer's Market Association. Pamela McBride – Librarian.
- **Public:** Robert Williford

Approval of minutes from June meeting:

Ed on phone with changes that need to be tweaked from last meeting

Ann wanted to add that she abstained from the August vote as she was not at the June meeting.

Ann motion to approve changes of last meeting's minutes Jonathan seconded.

Friends Report from Paul –

Poetry Contest report

A group of the Friends are hoping to have another small book sale. They have been in touch with Anna.

Friends are looking for a space to set up their display within the library so that they could sell raffle tickets, newsletter, and essentially have a presence within the library.

Behind on fundraising. Made 2100 at the fair this year due to the weather/flood. Usually 3-4000

\$ 20,578 Janice Bohonawicz fund donated to library. \$7,000 to buy books for the Children's Room. Will be a bookplate to acknowledge.

New business:

Pamela McBride and Hannah Logan to discuss possibility of Winter Farmers Market to be held at library. Library has historically had a strong association with the Farmer's Market - has had a popup library etc. Propose to hold the Winter Farmer's Market Nov-March 10-1 pm. 2 days in November/December. 1x a month

12-16 Vendors typically. Farmer's Market Association will provide permits, will be in the Community Room with overflow in the Periodical Lounge and for folks to eat/drink. Pamela has been involved for many years. All vendors are vetted and all monies will be through vendors. This is a really great opportunity for the community - supporting the library, increases our visibility, strengthens relationships with local businesses, vendors, artisans, etc. Possibly 2-300 people would come when it was held at the Discovery School. Pamela remembers families staying and enjoying time together as the library had a booth there as well.

Sam asks if there's a date by which we need to make a decision. Ideally by October 1st says Hannah. Sam says there should be an advisory group to work on this. Bill says it's a great idea. Sarah agrees and also appreciates Pamela's information she has already shared with the group prior to the meeting. Ann asks if you are a non-profit. Hannah says that this is an LLC. Ann asks if the produce is dirty - possible issue with carpet. The Farmer's Market will cover

any dirt or debris. Hannah says that any policies in place will be followed. Lisa confirms that from her experience all will be clean. Library staff views this as community collaboration. This will help the community and the library. This will bring people to the library. Ed asks if he can make a suggestion – we can take a vote to move forward.

Doris says we can vote on this for a year, if there's an issue we will reassess.

Paul – having run things in schools we may need to think about a large ground covering if needed etc.

Bill motion to approve for this year, Sarah seconded.

All in favor – all but Ann Dillion as she's concerned about the Meeting Room policy not being finalized yet.

Pamela says this is also a Library Program. Friends will participate and possible activities etc.

New Business –

Anna – **Tween Space** update – we've had some criticism about 8-12 year olds not having any space to hang/do puzzles/games etc in library. This age group is attracted to teen room so the goal is to make a similar style space for them in their current space. This is upper elementary and space is on the right hand side of Children's Room. Will be making bookshelves shorter and make some tables/chairs, art projects etc. Tween Tuesday 1-2x a month. Rec Dept. has started a paid drop-in program only for Greenfield Middle School kids.

- September 27 – After hours event with Team Library
- September 28 – Donor Gala

Anna discussion of the policy revisions and edits that might need to happen.

Meeting Room policy acceptance with one change – striking out examples of approved organizations.

Motion by Jonathan to approve by Sam. All in favor.

Children's Room Policy - Anna/Sarah/Lisa worked on this. Challenging to work on as it's birth to age 12. Kids who are ages 8-10 do not want their parents to be with them/vice versa. Policy is very important due to our first 7-9 yo was left on a Saturday and did not have a ride at closing time.

Will send policies to all local schools as well as police dept.

Jon motion to approve Children's Room policy with 2nd from Ann. All approve.

Teen Room Policy

- 12-20 ages

Doris asks if there's a way for feedback from teacher's etc

Sarah AB motion to approve by 2nd by Bill. All approve

Study Room Policy

- Ann proposed/ Jonathan
- July 115 / August 171 uses of study rooms

Zine policy

- Addendum for Collection Policy
- Lisa describing what a Zine is and what was challenging

Jonathan motion to approve Zine Policy Ann seconds

Revised Reconsideration Policy

Motion by Sarah with 2nd by Bill Benson

Anna's Director's Report

\$ from Donna Woodcock

Friends budget

Programing 12,000 set aside

Anna's narrative — she will share the doc she is reading from

Water in the back studio children's area due to heavy rain/wind / upstairs as well. DA Sullivan helped to make sure this will not happen again.

Railing for side ramp area should be installed week of September 18th

Technology still missing / Lisa and Fernando working on this.

IT was able to install door counters. The average 484 visits per day for just 2 weeks in August .

First amendment auditors visited the library and video is now on YouTube.

/end of director's report.

Motion to adjourn: Bill seconded by Ann.

Adjourned at 6:42