

Board of Trustees, 09/13/2022

Committee: Greenfield Public Library Board of Trustees

Place: City Hall 2nd Floor Meeting Room

Date: September, 2022

Posted Meeting Time: 5:00pm

Call to Order: Doris Cowdrey called the meeting to order at 5:18pm

Chairperson's statement: This meeting is not being recorded by the Library Board of Trustees. If any other persons present are recording this meeting, they must notify the chairperson at this time.

Roll Call: Bill Benson, Doris Cowdrey, Joseph Ruggeri, Sam Wood

Other: Ellen Boyer (Director), Lisa Prolman (Ass't Director)

Public: Karen Larabee, Bob Willidford

- Changes/Additions to the Agenda – none
- Public Comment
- Approval of minutes from July meeting

MOTION: On a motion by Bill Benson and seconded by Joseph Ruggeri, it was unanimously **VOTED:** To approve the July meeting minutes

- Friends Report
 - Four new board members have joined and have already stepped up to do things
 - Raffle was put together in a month's time
 - tickets were sold at the library street fair and Franklin County Fair
 - sales are down a bit from last year but not by too much
 - will be selling at September antique fair, GBA fair, JingleFest
 - also selling online; allowed to because of 501(c)3 status
 - Board is working on ways to raise money
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- New Business
 - none
- Old Business and Committee Reports
 - Collection Development Policy
 - updated policy has been given to the subcommittee for comments
 - will review and bring to next month's meeting
 - once presented, the policy can be voted on at the meeting a month after its presentation
 - Building Committee
 - About half of the committee had a tour of the building before the September 8 meeting
 - We will request a tour from DAS
 - those who can go at noon, can request a tour from DAS in advance

- when the crew is not working, hard hats are not required; long pants and sturdy closed-toed shoes are required
 - Doris will send out an email to the board members to discuss times
 - Carpets and most of the paint colors have been chosen
 - Library will be the first building in Greenfield that will open with solar panels already installed and ready to go
 - On time and on budget
 - New bricks are being made starting October 7 and installation should begin at the end of October
- Foundation
 - Group is working on RFP for donor wall and room signs
 - Vote was taken in July to allocate another \$500,000 to the city that should be given soon
- Director's Report
 - Reading for Change program with GCC and GHS is happening again
 - Book is Dave Isay's *Callings*
 - Pamela McBride is liaison
 - Francesca Passiglia was nominated to serve on the MA Teen Choice Book award
 - Francesca and Ellen Lavoie will be working with the school librarian
 - Jeremiah Rood has been accepted as a reviewer for Library Journal, our professional review journal
 - Cynthia Clifford retired from the library at the end of August after 19 years of service
 - with this retirement, we are changing how Technical Services will be run given the changes in how cataloging is now done
 - if the changes are accepted by the union, we will have enough in the budget to hire another ½ time position in the children's room

MOTION: On a motion by Bill Benson seconded by Joseph Ruggeri, it was unanimously

VOTED: To adjourn the meeting

Meeting ended at 5:49pm.