

## Board of Trustees, 10/11/2022

**Committee:** Greenfield Public Library Board of Trustees

**Place:** Virtually

**Date:** October 11, 2022

**Posted Meeting Time:** 5:00pm

Call to Order: Doris Cowdrey called the meeting to order at 5:01pm

**Chairperson's statement:** This meeting is not being recorded by the Library Board of Trustees. If any other persons present are recording this meeting, they must notify the chairperson at this time.

**Roll Call:** Sarah Ahearn-Bellmare, Bill Benson, Ed Berlin, Jonathan Cohen-Gorczyca, Doris Cowdrey, Joseph Ruggeri, Sam Wood

**Other:** Ellen Boyer (Director), Lisa Prolman (Ass't Director), Paul Jablon

**Public:** Kennedy Strakose-Hagen

- Changes/Additions to the Agenda – none
- Public Comment – none
- Approval of minutes from September meeting

**MOTION:** On a motion by Bill Benson and seconded by Sam Wood, it was

**VOTED:** To approve the September meeting minutes with two abstentions

- Friends Report
  - been raising more money with the raffle
  - are funding an author talk program requested by library staff
- New Business
  - City Hall meeting room was used while another committee was not using it; the other committee is now needing the room at this time
  - Discussion as to where or when else to hold meetings
    - Question as to why not meeting at Senior Center
    - Difficulties in adhering to the rules and regulations in place at the Senior Center; no ability to have hybrid meetings as there is at City Hall
    - Request to have a later time, even 5:30 would be better for those with children
    - 5:45 or any time after 6 would make city hall available to meet in person
    - Next three meetings will be online then we will re-evaluate
- Old Business and Committee Reports
  - Collection Development Policy
    - New policy drafted by Lisa and Ellen with input from state and national librarians to update and strengthen our policy
    - Gives better guidance to librarians in case of challenges
    - Part of conversation concerned the safety of the staff and the trustees
      - policy should be posted somewhere
      - also handouts should be available at the desk

- work should be done on a script for staff to use in the moment
  - question as to why to re-evaluate the policy yearly
    - keeps the policy current
    - makes sure we are covering our bases
  - Vote will happen next month
- Building Committee
  - On time and still within budget
  - Bricks have arrived, even though late, other projects were shifted around
  - FFE is working hard
  - Request for trustees to look at dedication plaque to make sure their names are spelled correctly
- Foundation
  - Since last trustee meeting, the Foundation has given \$500,000 more to the city
  - Mitch Anthony is heading a committee to decide what the Foundation's role moving forward will be once the \$2million has been raised
  - Jeanne Canteen wants to meet with Friends and Trustees to discuss this
  - RFP is going out for the donor wall; people who gave \$1,000+ will be honored on the wall
  - Trustees want to publicly thank the Foundation for their hard work and accomplishments
- Director's Report
  - Mayor requested RFPs for the current library building two times and has gotten no bids
    - current thinking is that it will be retained as a municipal building
    - working with Margo Jones to see about removing current picture book room – which was added as a garage in the 1950s – to improve the view out of the second floor of the new building
      - Margo has reached out to Mass Historic
      - section was not built to the level of the rest of the building
  - Ellen will not renew contract when this fiscal year is up
    - As of July 2023, she will no longer be full time
    - Will stay on in a part time role for three months
      - if trustees have trouble finding a replacement
      - if construction process goes longer
    - Discussion of steps and process for hiring a new director
      - past practice has been for trustees to interview and make a recommendation to the Mayor
      - unsure how current Mayor will want to handle this

**MOTION:** On a motion by Jonathan Cohen-Gorczyca, seconded by Bill Benson, it was unanimously  
**VOTED:** To adjourn the meeting

*Meeting ended at 5:49pm.*