

Minutes of the Greenfield Public Library Board of Trustees

Tuesday, October 14, 2025, 5:00 pm Conference Room, Greenfield Public Library

412 Main Street, Greenfield, MA

Chair's statement: This meeting is not being recorded by the Library Board of Trustees. If any persons present are recording this meeting, you must notify the chairperson at this time.

Call to order by Chair Gorczyca

Roll call of Members: Bill Benson, Jim Zaccarra, Sarah Ahern Bellemare, Sam Wood, Doris Cowdry, Present. Anne Dillon, absent

Others participating: Anna Bognolo, Library Director, Lisa Prolman, Assistant Library Director, Paul Jablon, Friends representative.

Public comment - None

Approval of minutes – Unanimously approved from September 9, 2025, meeting.

Friends report:

- Updates regarding
 - Pints for Programs fundraiser on October 24, 2025, will be held at the Four Phantoms Brewery with a trivia challenge.
 - Friend's Annual Restaurant Raffle ticket sales continue till the date of the drawing, December 6 during the first winter's Farmers Market.
 - November Book sale will be held on Nov. 1. Books will be collected during the week of 10/20 at specific times.

New Business:

- City of Greenfield Citizens Academy 2025
 - Anna gave an introduction to the program whose aim is to educate interested citizens in the workings of municipal government. All departments will be covered including a library presentation (date to be determined).
- Library Call for local Artist exhibition submissions

- Acceptance of applications through November 30, 2025, for exhibits in the library's

meeting rooms from January through December 2026. Art Advisory Committee will review all submissions.

- Local History Room project

- Update regarding use of the Community Preservation Council grant received in June

2025 to update and repair the collection. An archivist has been hired who will be assisted by an intern. Work should be finished by the end of the fiscal year.

Old Business:

- Fiscal Year 2025 State Aid Report

- Annual report required by the Mass Board of Library Commissioners submitted on Sept. 26, which met the deadline and required no waiver.

- Greenfield Public Library Foundation Funding Opportunities

- Continued discussion about additional naming of library spaces. Bill mentioned that the foundation has spent \$8,000 on staff development resulting in 335 hours of professional development.

- Library emergency communication system

- System installed and paid for from Trust funds. Has been tested and unfortunately used; it works!

- Library clean-up Day

- Scheduled for Sunday, October 19, between 9am and 1pm and volunteer sign-up available.

- Staff Updates (Part-time vacancy)

- Completed search for per diem (substitute) staff with three new hires beginning 9/30. All have been trained.

- Library Strategic plan

- Update regarding engaging an outside consultant to lead and oversee the strategic

planning project. Anna has reached out to three so far. No takers, but she has additional individuals who come recommended.

- Building project updates and repairs
 - Wayfinding project 99% completed. Done in house.
 - Update on Solar panel repair - PV2, local contractor is assessing the situation and will correct the errors of the former contractor.
 - Update on exterior digital sign replacement – waiting for proposals and quotes for replacement.
 - Update on children's glass mural installation – this will also in house using the Cricket machine.
 - Update on landscape maintenance – Bill reported that the Garden advisory committee has agree on a plan for replacement of plants and shrubs for a spring planting.
- Behavior Concerns
 - Ongoing discussion concerning behavior management in the library. Lisa gave several examples of recent incidents. Staff now have a new level of security with the new alarm system.

Director's report

- September 2025 highlights including library usage statistics, staff updates, public feedback as well as a selection of photographs from library programs.

Next Meeting:

Tuesday, November 11, 2025, 5 - 6pm

Greenfield Public Library

Conference Room (or by Zoom)

412 Main Street, Greenfield, MA

Adjournment