

Board of Trustees, 11/08/2022

Committee: Greenfield Public Library Board of Trustees

Place: Virtually

Date: November 8, 2022

Posted Meeting Time: 5:00pm

Call to Order: Doris Cowdrey called the meeting to order at 5:01pm

Chairperson's statement: This meeting is not being recorded by the Library Board of Trustees. If any other persons present are recording this meeting, they must notify the chairperson at this time.

Roll Call: Bill Benson, Ed Berlin, Jonathan Cohen-Gorczyca, Doris Cowdrey, Joseph Ruggeri, Sam Wood

Other: Ellen Boyer (Director), Lisa Prolman (Ass't Director), Paul Jablon

Public:

- Changes/Additions to the Agenda
 - update on discussions regarding the Leavitt-Hovey House
- Public Comment – none
- Approval of minutes from October meeting

MOTION: On a motion by Bill Benson and seconded by Sam Wood, it was

VOTED: To approve the October meeting minutes with some language clarification

- Friends Report
 - Extensive meeting looking at income this year and trying to project what it may be in the future
 - as expected, it is way down from when book sales were happening
 - librarians have been resourceful in running events
 - once the new building is open, new revenue streams will need to be explored by 'think tank' group that came into being a few years ago
 - asking local restaurants/breweries to hold fundraising evenings where proceeds are shared
 - wine tasting in new library (would need to look at insurance)
 - outdoor event with breweries and bands having an event downtown
 - at the top of the garage or in the Energy Park
 - some of the new board members are looking at taking this on
 - long-time board members are cautious about the amount of time running this would take but willing to jump on the bandwagon
 - a little behind on restaurant raffle from last year, but two more places to go and online sources to be checked
 - Email from Karen Larabee asking for updated contact information is legitimate
- New Business
 - Update on discussion of Leavitt-Hovey House
 - Brief history of RFPs the city put out in 2020

- information about roof leak
 - appraisals/valuations that were done
 - Once the library moves to the new building, the city will make decisions as to what to do with the current building
- Old Business and Committee Reports
 - Collection Development Policy

MOTION: On a motion by Ed Berlin, seconded by Jonathan Cohen-Gorczyca, it was unanimously

VOTED: To accept the collection development policy with an added paragraph about electronic vendors and a correction about what constitutes a local author for the self-published authors

- Building Committee
 - At last meeting, OPM said this was one of the best projects he has worked on
 - building is 70% complete
 - much of the brick is up
 - interior painting has started
 - Vote was taken on furniture recommended by FF&E committee
 - Building will have the wow factor wanted by the Foundation
 - Concern and discussion about Arts and Artisan committee's process and ability to get RFQs out into the community
- Foundation
 - Discussion point at the last meeting was Team library
 - relationships between Foundation, staff, and Friends
 - Ellen did a presentation on where the library is going, which rolled into a conversation about what the Foundation's role will be going forward
 - How can the Foundation be useful to the library?
 - Foundation will use the presentation when talking to donors
- Director's Report
 - We were one of the first round of libraries to get our state aid
 - There is another vacancy at the library, and we are very short-staffed
 - the fill-in budget has been mostly used up
 - staffing is done but familiar faces may be missing
 - Ellen did not do a capital budget for the current building as it will no longer be our building, but George has submitted one with the roof replacement as well as many other fixes that need to be done
 - We cannot use any of the money from the building project to remove the picture book/bookmobile garage, but the city will move forward with the request to Mass Historic for any future use of the building
 - A tour will be arranged when possible so the trustees can see the new building

MOTION: On a motion by Ed Berlin, seconded by Jonathan Cohen-Gorczyca, it was unanimously

VOTED: To adjourn the meeting

Meeting ended at 5:57pm.